
ENVIRONMENTAL Fact Sheet



29 Hazen Drive, Concord, New Hampshire 03301 • (603) 271-3503 • www.des.nh.gov

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How to Register For Access to Restricted OneStop Data Sets

The Department of Environmental Services provides on-line access to a number of geographically-referenced environmental data sets through its OneStop Web Geographic Information System (GIS). To address homeland security concerns, access to some of these data sets is available only to users who present a valid personal identification number (PIN) and password. Users can apply for a PIN and password using the OneStop Data Retrieval Registration Form.

Access to Data

Users presenting a valid Pin and Password may access the following data sets:

- Dams*
- Drinking Water Supply Sources*
- Public Water Supply Sources*
- Registered Water Withdrawals*
- Water Well Inventory*

Criteria for Approving a Registration Request

Applicants must meet one of the following criteria to be issued a PIN and password:

- The applicant is employed by a regional planning commission and needs access to the data for multiple sites, on an ongoing basis, in order to do their job.
- The applicant is a state or federal employee or contractor and needs access to the data for multiple sites, statewide, on an ongoing basis, in order to do their job.
- The applicant is a consultant who needs access to the data for multiple sites, statewide, on an ongoing basis, in order to perform work for a municipality or regional planning commission or to meet state or federal regulatory requirements.

Applicants should be **very** specific when providing information on the registration form to enable DES personnel to determine their eligibility.

Criteria for Approving Limited Access to the Data

The following applicants are not normally given PIN/Password access, but an applicant's needs may be met with a hard copy(s) and/or geographically limited electronic data:

- The applicant is employed by a municipality and needs the data to do their job, but does not need data for sites outside the town.

- The applicant is a state or federal employee or contractor who needs access to the data to do their job, but one-time or geographically-limited data will fill their need.
- The applicant is an owner or operator of a public water system.

How to Appeal DES's Denial to Grant Access to the Data

A request may be sent to the Waste Management Division's Site Remediation Library staff, who will try to find a way to meet the applicant's informational needs. If the applicant is not satisfied with the decision, the applicant's request will be forwarded to the Director of the Waste Management Division or the State Geologist.

When evaluating any request for a PIN and password or geographically-limited data, the Department of Environmental Services will attempt to verify the applicant's identity and employment/official status.

Once the applicant has been provided a PIN/Password, the applicant shall be the sole responsible party for the information they receive using the PIN/Password that has been issued to said party. The applicant shall be responsible for the accuracy of the information submitted in a request for a PIN and Password that will allow said applicant to access, via the Internet, certain information held by the Department of Environmental Services. The applicant shall agree to (1) protect the PIN and Password provided to said applicant by the Department of Environmental Services to prevent any unauthorized use thereof; and (2) protect against further dissemination and/or unauthorized use of any and all information obtained using the PIN and Password to the extent reasonable in light of the legitimate use for which the information is needed, as described above.

The applicant shall have an understanding that RSA 641:3 provides criminal penalties for making false or otherwise misleading statements with a purpose to deceive a public servant in the performance of official duties.

The applicant shall understand by submitting a registration form, said applicant shall be responsible for the PIN and Password they receive and for any and all information collected using the PIN and Password, and that NO LIABILITY IS INCURRED BY THE STATE by reason of providing the requested access.

DISCLAIMER: Information contained in this Fact Sheet is current as of March 12, 2004. Statutory or regulatory changes that may occur after that date may cause part or all of the information to become invalid. If there are any questions concerning the current status of this information, please contact us at (603) 271-2659.